



Hands Across The World

Confidentiality and Acknowledgement

Hands Across the World provides many services to individuals and families. Your role as a volunteer assisting in some capacity with those services is greatly appreciated. As a volunteer, it is essential for you to understand that any and all names you may view or hear in the course of your duties, as well as any written material or correspondence electronically, is treated as confidential.

Confidential means that any materials seen or heard are not discussed or shared in any manner outside the Hands Across the World program in which you are working.

Clients who receive services from Hands Across the World expect this confidentiality and are promised the highest level of privacy by Hands Across the World and State and Federal Laws. A Client can only authorize the sharing of information with an outside party if a Release of Information form is signed.

Your signature below indicates your understanding and pledge to treat your duties with the highest level of confidentiality and privacy and maintain the standards of service of Hands Across the World.

Volunteer Name (*Please Print*) _____

Volunteer Signature _____ Date _____

Volunteer Supervisor _____ Date _____

Revised from Lutheran Social Service of MN confidentiality and acknowledgement form, 12/22/05

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Your support is greatly appreciated.*